

# FACILITIES MANAGEMENT LONE WORKING RISK ASSESSMENT



Facilities managers are responsible for a range of different job roles – both internal and contractors – including security guards, building maintenance staff, receptionists, cleaners and many more. These workers will face a wide variety of risks – all of which need to be controlled.

Producing a risk assessment will help to identify potential hazards for each employee, allowing for measures to be put in place to reduce them.

## RISKS TO CONSIDER WHEN PEOPLE ARE REQUIRED TO WORK ALONE:



### Dangerous substances

Over **5,000** deaths per year are caused by exposure to asbestos



### Working at height

Falls from height are the third **highest cause** of fatal injury in the UK



### Violence

In 2019, **739,000** incidents of violence at work were reported



### Mental Health

Work is a contributing factor towards poor mental health for **39%** of employees

# 5 STEP RISK ASSESSMENT



## 1. Identify the hazards

Consider safety risks, physical risks and wellbeing risks. For some job roles, you may also consider chemical risks such as asbestos or cleaning products.

## 3. Evaluate the risks and take action to prevent them

Reasonable action should be taken to control the risks identified. It may not be possible to eliminate each hazard, but you must put measures in place to keep workers safe such as training or implementing a personal safety service.

## 5. Review the risk assessment

Work environments are constantly changing so it's imperative that risk assessments are reviewed periodically or whenever significant change takes place to ensure they are always relevant.

## 2. Decide who might be harmed and how

Once your hazards have been identified, you should consider who these hazards harm, and how they are dangerous.

## 4. Record your findings

It is a legal requirement to record the findings of your risk assessment if you employ 5 or more people. The document can be used to inform employees of potential risks.



For more information on how to conduct an effective risk assessment, download our risk assessment guide:

<https://peoplesafe.co.uk/resources/guides/risk-assessment-guide/>

<https://www.hse.gov.uk/statistics/causdis/asbestos-related-disease.pdf>

<https://www.hse.gov.uk/food/falls.htm>

<https://www.hse.gov.uk/STATISTICS/causinj/violence/work-related-violence-report-19.pdf>

<https://www.bitc.org.uk/wp-content/uploads/2019/10/bitc-wellbeing-report-mhamentalhealthworkfullreport2019-sept2019-2.pdf>

<https://www.hse.gov.uk/violence/toolkit/riskdetail4.htm#:~:text=If%20you%20employ%20five%20or,not%20the%20quantity%20that%20matters>